

Registered Number 04551808

ARROW OFFICE EQUIPMENT LIMITED

Abbreviated Accounts

30 November 2012

Abbreviated Balance Sheet as at 30 November
2012

04551808

	<i>Notes</i>	<i>2012</i>	<i>2011</i>
		<i>£</i>	<i>£</i>
Fixed assets			
Intangible assets	2	25,000	27,500
Tangible assets	3	150,289	153,230
		<u>175,289</u>	<u>180,730</u>
Current assets			
Stocks		2,420	2,120
Debtors		24,205	25,720
Cash at bank and in hand		73,530	31,045
		<u>100,155</u>	<u>58,885</u>
Creditors: amounts falling due within one year		(139,502)	(97,218)
Net current assets (liabilities)		<u>(39,347)</u>	<u>(38,333)</u>
Total assets less current liabilities		<u>135,942</u>	<u>142,397</u>
Creditors: amounts falling due after more than one year		(134,402)	(142,192)
Total net assets (liabilities)		<u><u>1,540</u></u>	<u><u>205</u></u>
Capital and reserves			
Called up share capital	4	2	2
Profit and loss account		1,538	203
Shareholders' funds		<u><u>1,540</u></u>	<u><u>205</u></u>

- For the year ending 30 November 2012 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.
- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.
- These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board on 22 April 2013

And signed on their behalf by:

Mr Biran John Andrews, Director

Notes to the Abbreviated Accounts for the period ended 30 November 2012**1 Accounting Policies****Basis of measurement and preparation of accounts**

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities effective April 2008.

Turnover policy

Turnover represents the total invoice value, excluding value added tax, of sales made during the year.

Tangible assets depreciation policy

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Land and Buildings - No depreciation for the year

Fixtures, fittings and equipment - 25% reducing balance

Motor Vehicles - 25% reducing balance

2 Intangible fixed assets

	<i>£</i>
Cost	
At 1 December 2011	50,000
Additions	-
Disposals	-
Revaluations	-
Transfers	-
At 30 November 2012	<u>50,000</u>
Amortisation	
At 1 December 2011	22,500
Charge for the year	2,500
On disposals	-
At 30 November 2012	<u>25,000</u>
Net book values	
At 30 November 2012	<u>25,000</u>
At 30 November 2011	<u>27,500</u>

3 Tangible fixed assets

	<i>£</i>
Cost	
At 1 December 2011	170,736
Additions	-
Disposals	(11,827)
Revaluations	-
Transfers	-
At 30 November 2012	<u>158,909</u>

£

Depreciation

At 1 December 2011	17,506
Charge for the year	1,757
On disposals	(10,643)
At 30 November 2012	<u>8,620</u>

Net book values

At 30 November 2012	<u>150,289</u>
At 30 November 2011	<u>153,230</u>

4 **Called Up Share Capital**

Allotted, called up and fully paid:

	<i>2012</i>	<i>2011</i>
	<i>£</i>	<i>£</i>
2 Ordinary shares of £1 each	2	2